

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, May 19, 2016. Tom Reberger, Kevin Kumpf, Scott Hill, Fred Froderman, Ron Scherb, Amy Burke Adams, and Shane Wiram were present.

I. Call to Order

The meeting was called to order at 7:30 p.m. Board President Ron Scherb led those in attendance in the pledge and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for April 21, 2016

Executive Session Certification for April 21, 2016

C. Field Trips

1) Clay City Jr/Sr High School FFA Club members to Purdue University, West Lafayette, IN, June 13-16, 2016, for the State FFA Convention, requiring overnight stay.

2) Northview High School Spanish and Art History students who wish to participate, to Madrid and Barcelona, Spain, and Rome, Italy, June, 2018, requiring overnight stay and out-of-country travel.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA	VBE	Janet Eaglin
b. FMLA	NCMS	Leslee McDonald
c. FMLA	NCMS/NHS	Kathy Rendant
d. FMLA	FPE	Kaytlin Leichter

2. Non-Certified

a. Medical Leave	FPE	Beth Tucker
b. Medical Leave	TRANS	Deanne Barnett
c. Medical Leave	TRANS	Doug Rolison
d. Employee Not Qualifying for Leave of Absence	CCE	Brianna Strange
e. FMLA	CCHS	Richard Mazur
f. Medical Leave	NCMS	Janice Davis

B. RETIREMENTS

1. Certified	None
2. Non-Certified	None
3. Place on Retirement Index	None

C. RESIGNATIONS

1. Certified	None
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|------------------------------------|-------|---------------|
| 2. Non-Certified | | |
| a. Mechanic – Bus Garage | TRANS | Roger Torbert |
| b. 29-hour Instructional Assistant | ME | Keli McCoy |
| 3. ECA Resignations | None | |
| 4. ECA Lay Coaches | None | |

D. TRANSFERS

- | | | |
|---------------------|-------------|-----------------|
| 1. Certified | | |
| a. Business Teacher | NHS to CCHS | Desiree Cochran |
| 2. Non-Certified | None | |

E. EMPLOYMENT

- | | | |
|-----------------------------|-----|-------------------|
| 1. Certified | | |
| a. Summer School I-READ 3 | FPE | Elaine Clarke |
| b. Summer School I-READ 3 | FPE | Nona Lancaster |
| c. Summer School I-READ 3 | FPE | Christy Stevenson |
| d. Summer School I-READ 3 | FPE | Lisa Denker |
| e. Summer School PE | NHS | Ruth Ann Medworth |
| f. Summer School Algebra I | NHS | Sarah Kissinger |
| g. Summer School Algebra I | NHS | Russ True |
| h. Summer School English 10 | NHS | Debra Allen |
| i. Summer School PE | PE | Erica Garrison* |

**to be determined; if class size warrants an additional PE position*

- | | | |
|---|-----|------------------|
| 2. Non-Certified | | |
| a. Summer School I-READ 3 Instr. Asst. | FPE | Valerie Gentry |
| b. Summer School I-READ 3 Instr. Asst. | FPE | Stephanie Farkas |
| c. Summer School I-READ 3 Instr. Asst. | FPE | Melodie Staley |
| d. Summer School I-READ 3 Instr. Asst. | FPE | Rae Anne Howald |
| e. Summer School APEX Lab Instr. Asst. | NHS | Pat Krider |
| f. Summer School Algebra I Instr. Asst. | NHS | TBD* |

**to be determined; if enrollment of Special Services students warrants the position*

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|--|-----|--|
| g. Summer School English 10 Instr. Asst. | NHS | TBD* |
| | | <i>*to be determined; if enrollment of Special Services students warrants the position</i> |

F. EXTRA-CURRICULAR

- | | | |
|--|------|--------------|
| 1. Extra-Curricular Certified | None | |
| 2. Extra-Curricular Non-Certified | None | |
| 3. Extra-Curricular Lay Coach | | |
| a. 8 th Grade Volleyball (Fall 2016) NCMS | | Linda Payton |
| 4. Supplemental | None | |

G. CHANGES

- | | | |
|--------------------|------|--|
| 1. Certified | None | |
| 2. Non-Certified | None | |
| 3. ECA-Lay Coaches | None | |

H. VOLUNTEERS

1. CLASSROOM

Clay City Elementary

- a. Candy Brossman
- b. Robert Burkle
- c. Kristy Cobb
- d. Troy Cobb
- e. Sarah Kimmich
- f. Macrea Mitchell

East Side Elementary

- a. Stephen Guernsey
- b. Amy Weis

Forest Park Elementary

- a. Jessica Anderson
- b. Sonya Baldauf
- c. Carlee Bell
- d. Shane Shorter

Jackson Township Elementary

- a. Isaac Hopper

Staunton Elementary

- a. Braiden Rains

Van Buren Elementary

- a. Meaka Barnett
- b. Ashley Buchanan
- c. Jacob Kirby
- d. Joseph Pierce
- e. Jeri Quick

North Clay Middle School

- a. Julia Dawson
- b. Patricia McLain
- c. David Jason Megenhardt

Northview High School

- a. Scott Buchanan
- b. Katrina Wellborn

2. ATHLETICS/ECA

None

3. OTHER VOLUNTEERS

None

I. TERMINATIONS

None

Mrs. Adams moved to approve the consent agenda items. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

A. Building Project Update

Mr. Chuck Tyler of Fanning/Howey Architecture Engineering offered a PowerPoint presentation to update the board members regarding the plans for the renovation projects at the secondary schools. He noted that a design/development package had been prepared for all of the buildings, and those had been distributed to Garmong in order to allow Garmong to begin their estimating efforts. When Garmong has completed their estimating, Fanning/Howey will be bringing that information back to the board at the meeting on June 9 and asking for approval on the scope and cost of the project so that they can go ahead and move into the construction document phase of the project, to be followed by completion of the documents, bidding, and construction later this year.

Under discussion, Mrs. Adams asked about the Clay City Jr/Sr High School Auditoria plans. Mr. Tyler explained that they are reconfiguring all of the steps and getting rid of the odd angles. They are also addressing the side stairs, which are incredibly steep at this time. They will be reconstructed to provide code-compliant access to the lower level. In addition, they are developing some low side walls along the steps, just to create a slight barrier and protection as that floor is stepping down. Mr. Tyler noted that this would be part of the area that will be sprinkled, which would allow some sections of the north wall to be opened up to the corridor so that there can be a much freer flow, either for events or for students during their mealtime, to access the building. He also noted that the theater consultant was in the process of developing the rigging, curtains, and theatrical lighting improvements to this space. Mr. Tyler pointed out that the sections of the north wall that could be opened would be operable so that they could be closed off for performances. Mr. Tyler's staff is looking at creating at least one connection from either the dressing rooms or storage directly to the band room so that the band room can operate as a green room in preparation for events and performances that are occurring on the stage.

Mr. Hill wanted to know what they had decided to do as far as the MDF on the second floor at Clay City Jr/Sr High School was concerned, and Mr. Tyler stated that they were able to keep it exactly where it had been; it would not be impacted whatsoever.

Mr. Scherb asked what the total square footage of new construction would be at Clay City and Northview, and Mr. Tyler was to get that information for Mr. Scherb.

Another question from Mr. Scherb: How would the new square footage be heated? Mr. Tyler's response was that they would be expanding and building on the unitized boilers already at the schools. There will be some additional chiller capacity needed for cooling as well. The new spaces will have new, independent air handling equipment in order to accommodate the new construction.

Mr. Scherb commented that he had asked last month about Duke Energy's program with the LED cost sharing, and it had been his understanding that Fanning/Howey doesn't normally get into that type of conversation. Mr. Tyler explained that his firm usually assists by providing the numbers and types of fixtures to the district, and the district would then put that information into the required forms to submit to Duke. Mr.

Scherb wanted to know if Fanning/Howey was seriously looking at LED-type lighting, to which Mr. Tyler replied that they absolutely were, for both Northview and Clay City. However, they are not doing lighting work, per se, at North Clay, so they would not get into the lighting system in that building. Mr. Tyler noted that the vast majority of fixtures, including the student activity centers, would be LED. He added that once those fixtures are put in, instead of going through a lot of gymnastics with multi-level switching or multiple ballasts or dimming ballasts on fluorescents, the fixtures are inherently dimmable, which is really nice with all of the additional technology that is being put in the classrooms.

Mrs. Adams asked Mr. Kumpf what his opinion would be, as a retired teacher of physical education, regarding the proposed additions. Mr. Kumpf's response was that he saw no problem with them. He thought Clay City's addition was plenty big; however, he would have liked to have seen Northview's larger. It seemed that they had everything they would need, as far as physical education was concerned. Mr. Tyler commented that Northview's addition was positioned so that it could be expanded at a later date, if the desire and funds were available.

B. Coal Mine Update

Director of Extended Services Mike Howard offered a PowerPoint presentation regarding Sunrise Coal Mine. A copy of the PowerPoint presentation will become a part of the official minutes.

Under discussion, Mr. Scherb asked how Mr. Howard got the seismograph results. Mr. Howard replied that he accessed the results online, at a password-protected site. Mr. Scherb also wanted to know where the seismograph machines were located, to which Mr. Howard responded by stating that there was one next to the tennis courts, one by the basketball court area, and one by the cafeteria loading dock area. Mr. Scherb then asked if Mr. Howard was sure there was a machine in each of those boxes. Mr. Howard's response: He has physically seen the machines.

Mr. Wiram brought up the question of air quality near the mine. Superintendent Fritz stated that they had checked on air quality with the state department and had found that they do air quality testing, but they do not do it locally; rather, they do it in a general area, such as Terre Haute or Sullivan. Mr. Howard added that the people at the state level had told them they typically get reports through the state's IDEM office, and concerns from the mine or neighborhood have not shown up on the daily logs for the mine. Also, Superintendent Fritz noted that they do periodic checks to make sure the mine is watering when it is dusty.

C. Policy 9751 Unmanned Aerial Vehicle (Drone) Second Reading

Prior to a motion, Mr. Scherb thanked Kevin Kumpf for bringing this issue to the attention of the school board. Mr. Scherb's first thought when this was brought up was the safety of a football game, and he does think this policy is needed. However, Mr. Scherb wanted to know what would be done if a farmer using a drone to assess the condition of a crop would fly the drone across school property. Superintendent Fritz's response was that the intent of the policy was not to address drones flying over property to go somewhere else; rather, it was developed to address the issue of drones hovering

over and getting close to buildings or sporting events. He acknowledged that it was not an exact science to police this. Mrs. Adams clarified that this was being put in place to prevent unauthorized menacing drone activity. Superintendent Fritz added that the policy is consistent with what other school corporations are doing.

Mr. Kumpf moved to approve the second reading of Policy 9751 – Unmanned Aerial Vehicle (Drone). Mr. Hill seconded, and the motion was approved by a 7-0 vote.

D. Policy 6702 Criminal Gang Activity Second Reading

Superintendent Fritz pointed out that this is a criminal gang activity policy that is now required by law.

Dr. Froderman moved to approve Policy 6702 – Criminal Gang Activity. Mr. Wiram seconded.

Mrs. Adams asserted that this was not an issue that Clay County deals with at this time; however, she appreciated Superintendent Fritz being proactive and trying to get ahead of the issue as a preventive measure. Superintendent Fritz gave credit to Assistant Superintendent Dr. Tim Rayle for finding and working up the policy and bringing it to the safety commission.

The motion was approved by a 7-0 vote.

E. Policy 3514 Bad Debt Revision to Collection and Forgiveness of Debt Second Reading

Along with other revisions within Policy 3514 – Bad Debt, the name of the policy will become Policy 3514 – Collection and Forgiveness of Debt. Mr. Reberger moved to approve the revisions to that policy. Dr. Froderman seconded, and the motion was approved by a 7-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- Condolences were offered to the Paul Kumpf family. Paul was the son of Carolyn Kumpf who was the HR director for many years.
- Congratulations were offered to the following:
 - Tammy Hughes for being named HI-99 Bus Driver of the Year
 - Northview High School senior Blake Hill for receiving the Junior Mannies Award
 - Clay City Jr/Sr High School junior varsity teams for ranking second in the state in JETS competition
 - Northview High School teacher Tony Migliorini's students for winning in the auto mechanics competition at Ivy Tech
 - Northview High School fine arts academic team for placing as state runner-up in second class for the Academic Super Bowl finals competition
 - Clay City Jr/Sr High School robotics team for winning in competitions, some of which were against larger schools

- The Clay City Jr/Senior High School and Northview High School softball teams were commended by Superintendent Fritz for raising several thousand dollars for Morgan Sheese of Clay City. He deemed it to have been a very moving experience and a great touch for both of those teams to come together for that event.
- A reminder was offered regarding upcoming graduation ceremonies, as follows:
 - ❖ Cumberland Academy, Thursday, May 26, 7:00 p.m.
 - ❖ Northview High School, Friday, May 27, 7:00 p.m.
 - ❖ Clay City Jr/Sr High School, Saturday, May 28, 2:00 p.m.
 Congratulations and best wishes were offered to all of the graduates.
- A heartfelt sincere thank you was offered to all staff members in Clay Community Schools for making this a very smooth school year.

VI. New Business

A. Chair Donation Request

Mr. Hill moved to accept the donation of a Rifton Chair to utilize in the special education department, as recommended by Director of Special Services Dr. Douglas Lunn. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

B. Textbook Adoption

Mr. Kumpf moved to approve the Textbook Adoption Committee's recommendations to choose McGraw-Hill mathematics textbooks and ancillary materials for grades K-5. Dr. Froderman seconded, and the motion was approved by a 7-0 vote.

C. Secured School Safety Grant Application

Mr. Reberger moved to accept the recommendation for approval to apply for the Secured School Safety Grant. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

VII. Board Member Comments

Shane Wiram commented that he had taken the opportunity to drive around to six or seven schools this week and had been a little alarmed with the appearance of the landscaping. He acknowledged that it had been wet, and he was fully confident that it would be taken care of. He wanted to make sure that the grass, the weeds, the brush, and trees that were not needed were removed, and he believed the appearance of the schools was important. Mr. Wiram thanked everyone on staff, the administration, and Superintendent Fritz, and he congratulated the graduates.

Amy Burke Adams also congratulated the graduates of Northview, Clay City, and Cumberland Academy, as well as all of the students that experienced success this year in the many grades. She offered a hearty thank you to the teachers, administrators, IAs, bus drivers, custodial staff, cafeteria staff, mechanics, and support staff, and she wished all a restful, safe, and relaxing summer.

Ron Scherb seconded Mrs. Adams' comments and noted that he had already attended a graduation, the Clay City kindergarten graduation.

Fred Froderman agreed with the previous comments and added his congratulations to the graduates. He also mentioned the Mental Math competition held among the elementary school students; he had heard it was quite exciting.

Scott Hill thanked the staff for making the year run so smoothly. He commented that the school corporation was producing good graduates and made a good feeder program for colleges. He noted it was great to be moving forward and making progress. Mr. Hill added his condolences to the Kumpf family.

Kevin Kumpf commented that it was hard to believe another school year was “under our belts”. Also, he couldn’t say enough about the personnel involved with Clay Community Schools; they’ve done a great job. He, too, offered condolences to the Kumpf family. He borrowed a quote from Mr. Reberger: “A lot of good things are happening in Clay Community Schools”.

VIII. Future Agenda Items

Ron Scherb questioned why North Clay Middle School was not mentioned in the discussion of LED lighting and why they were not looking at improving the lighting efficiency at North Clay. He mentioned a program at Rose-Hulman Institute of Technology that allows seniors to come in and assess a building and then make recommendations on cost vs benefits. He suggested that Superintendent Fritz should contact Rose-Hulman and see what a project would cost and if it would be possible to get that done. Mr. Reberger reminded the board that Duke Energy would provide this service at no charge, and Duke Energy would have the people that they would want to talk to. He mentioned that Dwayne Owens was the contact person at Duke, and he had provided a very detailed report for Northview. Mr. Owens’ report had been used as a basis for the energy savings program, as well as for some of the rebates. It was the consensus of the board to have Superintendent Fritz contact Mr. Owens at Duke Energy to request a study of the lighting at North Clay Middle School.

Also, Mr. Scherb requested a cost comparison between the school corporation’s employees maintaining the school grounds vs hiring professional private companies for that work. Director of Extended Services Mike Howard stated that he could have a report for the July school board meeting.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:26 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.