
NORTH CLAY MIDDLE SCHOOL

Jeff Fritz, Principal

Phone (812) 448-1530

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Brazil, IN 47834

TO: NCMS Parents
FROM: Jeff Fritz
RE: Bus and Car Drop Off and Pick-up Safety Procedures
DATE: August 12, 2013

Staff members are not on duty at school until 8:00 A.M.; therefore, for student safety and liability reasons, it is important that students are not dropped off at school before 8:00 A.M.

NCMS students are to be dropped off west of the building. Students should exit vehicles on the passenger side. Staff members will supervise this area and assist students. Students are to be picked up after school on the north side of the building, behind the gym. Staff members will also supervise this area.

Student safety supersedes all other rules, goals, and objectives. It is imperative that all parents and students follow the school's safety procedures. *Your children and our students are too precious to have any of them hurt because safety procedures were not followed.*

Your assistance and understanding are vital. Please contact the school if you have any questions.