

**MINUTES OF MEETING OF BOARD OF TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, June 9, 2016. Tom Reberger, Kevin Kumpf, Scott Hill, Ron Scherb, Amy Burke Adams, and Shane Wiram were present. Fred Froderman was absent.

**I. Call to Order**

The meeting was called to order at 7:32 p.m. Board President Ron Scherb led those in attendance in the pledge and offered the prayer.

**II. Consent Agenda**

**A. Claims**

**B. Board Meetings**

Regular Session Minutes for May 19, 2016

Executive Session Certification for May 19, 2016

**C. Field Trips**

Northview High School Choir to Chicago, IL, April 1-4, 2017, to perform in the Chicago Orchestra Hall and attend a musical/show in Chicago, requiring out-of-state travel and overnight stay.

**D. Personnel**

**A. LEAVES OF ABSENCE**

- |                  |       |                |
|------------------|-------|----------------|
| 1. Certified     | None  |                |
| 2. Non-Certified |       |                |
| a. FMLA          | TRANS | Lisa Stevenson |

**B. RETIREMENTS**

- |                              |      |               |
|------------------------------|------|---------------|
| 1. Certified                 | None |               |
| 2. Non-Certified             | None |               |
| 3. Place on Retirement Index |      |               |
| a. Step 8                    | NHS  | Rachel Sparks |

**C. RESIGNATIONS**

- |  |          |                   |
|--|----------|-------------------|
| 1. Certified                           |          |                   |
| a. Teacher                             | CCHS/NHS | Becky Mayfield    |
| b. Teacher                             | NCMS     | Jaclyn Ennis      |
| 2. Non-Certified                       |          |                   |
| a. 29-hour Instructional Assistant     | ESE      | Ashley Wegner     |
| b. 29-hour Instructional Assistant     | CCE      | Stephanie Granger |
| c. 5.75 hour/day Food Services         | ESE      | Brooke Patton     |
| d. 5.75 hour/day Food Services         | ME       | Amber Modesitt    |
| e. 29-hour Instructional Assistant     | FPE      | Terry Tincher     |
| f. 6-hour/day Food Services            | ESE      | RaeGina Jackson   |
| g. Bus Driver                          | TRANS    | Susan Dickison    |
| h. 33.75-hour/week Instructional Asst. | FPE      | Pamela McIntire   |

3. ECA Resignations		
a. Boys' JV Basketball Coach	NHS	Jason Setliff
4. ECA Lay Coaches	None	
<b>D. TRANSFERS</b>		
1. Certified	None	
2. Non-Certified		
a. 185-day Custodian	FPE to VBE	Jill Sawyer
b. 6-hour/day Food Services	ESE to VBE	Mandy Hill
c. Food Services Employee to Manager	VBE to NHS	Christina Jones
<b>E. EMPLOYMENT</b>		
1. Certified		
a. 7 <sup>th</sup> Grade Math Teacher	NCMS	Paige Wolf
2. Non-Certified		
a. 185-day Custodian	SE	Frankie Prouse
<b>F. EXTRA-CURRICULAR</b>		
1. Extra-Curricular Certified		
a. Cheerleading Coach	CCHS	Brittany Smitley
b. Middle School Cross Country Coach	NCMS	Tim Rayle
c. Middle School Cheerleading Coach	NCMS	Ashley Sims
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. Assistant Freshman Football Coach	NHS	Bryant Pestoff
b. Head Freshman Football Coach	NHS	Trent Lancaster
c. Assistant Varsity Football (50%)	NHS	Timdrick Stewart
d. Assistant Varsity Football (50%)	NHS	Dennis Raetz
e. Assistant Varsity Football	NHS	Aaron Edwards
f. Cross Country Head Coach	NHS	James Grounds
g. Assistant Boys' Tennis Coach	NHS	Bryce Britton
h. Boys' Tennis Head Coach	NHS	Shawn Hughes
i. Assistant Girls' Soccer Coach	NHS	Ashley Clarke
j. Assistant 7 <sup>th</sup> Grade Football (50%)	NCMS	Gerald Deakins
k. Assistant 7 <sup>th</sup> Grade Football (50%)	NCMS	Brandon Rollings
l. Assistant 8 <sup>th</sup> Grade Football Coach	NCMS	James Cole Doyle
m. JV Volleyball Coach	NHS	Jessika Wise
4. Supplemental	None	
<b>G. CHANGES</b>		
1. Certified		
a. 6 <sup>th</sup> Grade to 5 <sup>th</sup> Grade Teacher	CCE	Brandon Romas
2. Non-Certified		
a. 5-hour/day Food Services to Asst. Mgr.	NHS	Rebecca Woolery
b. 29-hour 1:1 IA to Classroom IA	FPE	Emilee Whitaker
3. ECA-Lay Coaches	None	

H. VOLUNTEERS

1. CLASSROOM

Clay City Elementary

- a. Charles Bridgewater
- b. Ryan Linton
- c. Erica Simpson
- d. Kayla Sinders
- e. Lynne Walters
- f. Alexandria Wolfe
- g. Teresa Youngblood

Forest Park Elementary

- a. Teresa Barr

Van Buren Elementary

- a. Christopher Maxwell
- b. John McKay

North Clay Middle School

- a. Michelle Archer
- b. Trudy Coffin
- c. Tycha Donathan
- d. Jeremy Hayes
- e. Robert Hogan
- f. Vernon Maesch
- g. Sherri Payne
- h. Michael Benjamin Reed

2. ATHLETICS/ECA

Northview High School

- a. Volunteer Football Coach
- b. Volunteer Volleyball Coach
- c. Volunteer Girls' Soccer Coach
- d. Volunteer Girls' Soccer Coach

Antonio May  
Greg Mogan  
Bill Papinchock  
Matt Malone

North Clay Middle School

- a. Volunteer Cross Country

Rowland Perez

North Clay Middle School/Northview High School

- a. Marching Band

Josh Miller

3. OTHER VOLUNTEERS

None

I. TERMINATIONS

- a. Transportation

Garry Miller

Mrs. Adams moved to approve the consent agenda items. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

**III. Comments from Patrons**

None at this meeting

#### **IV. Old Business**

##### **A. Building Project Update**

Mr. Chuck Tyler of Fanning/Howey Architecture Engineering offered a PowerPoint presentation to update the board members regarding the plans for the renovation projects at the secondary schools. Mr. Tyler noted that he would be back before the school board in July to ask for formal approval of the design/development package. During the PowerPoint presentation, Tim Lehman, the LEED-accredited head of Fanning/Howey's mechanical department, explained information regarding projected energy consumption and energy efficiency approaches for the remodeled and added space. A copy of that PowerPoint presentation will become a part of the official minutes.

Mr. Lance Gassert of Garmong Construction offered information with regard to the square footage to be added within the scope of the work, and he explained the costs associated with the additions/renovations. He noted that costs are projected to be just a little under the original estimate of \$32,995,000 and the scope of work very solidly fits within the school corporation's budget.

Under discussion, Mr. Scherb asked who owned the existing Northview weight room. It was noted that the school corporation owned the weight room. Mr. Gassert commented that the budget included a cost to raze that building and haul it off site. He added that, before construction would start, the building could easily be donated to somebody who wanted to remove it for free and it would be a cost savings. Mr. Scherb pointed out that a building at Staunton had been sold several years ago. Mr. Gassert explained that, if that was the way the corporation wanted to proceed, he would help coordinate that. Mr. Reberger noted that the critical factor in doing that would be to establish a time in which it has to be removed, and if the purchaser failed to meet the timeline, he/she would forfeit his/her money and it would be torn down.

Mrs. Adams expressed her disappointment in the proposed relocation of the student lockers at North Clay Middle School. She thought it was an unnecessary cost, but more importantly, she believed the slamming of locker doors in the hallways would be a disruption and she believed there would be some regret over relocating the lockers to the halls.

Mr. Scherb shared his opinion that radiant floor heating seemed like such a natural thing, and he was disappointed that something like that, as well as geothermal, couldn't be used.

Regarding replacing the existing boilers and other mechanicals, Mr. Hill wanted to know if there were any plans to scrap them and recover the metal for recycling. Mr. Gassert's response was that when the demolition contractor comes in, he will base his price off of salvage material, so inherently the school corporation will gain the savings from that.

## **V. Superintendent's Report**

Superintendent Fritz noted the following:

- Condolences were offered to the Jesse Pitts family. Mr. Pitts had formerly been a superintendent for Clay Community Schools and was generally considered a good man.
- Congratulations were offered to all of the graduates. Superintendent Fritz deemed the graduations to have been very well done and very moving, especially Cumberland Academy.
- Big congratulations were sent to Clay City Elementary and Jackson Township Elementary for being named Four-Star Schools again. It was noted that those schools had been Four-Star Schools the last 3 or 4 years, and it said a lot for their staff, their students, and their parents.
- Congratulations were offered to the Northview High School and Clay City Jr/Sr High School baseball teams for both competing in the semi-state round of the IHSAA baseball tournament in Jasper.
- New hires Paige Wolf for North Clay Middle School and Frankie Prouse for Staunton Elementary were both welcomed into the Clay Community Schools family.

## **VI. New Business**

### **A. Policy 7100 Report**

As required by Board Policy 7100 – Reports to the Board of School Trustees, Superintendent Fritz provided a year-end report of activities and significant accomplishments of the school corporation to the board members in the board meeting packet. He provided a brief overview of the report during the school board meeting. A copy of the report will become a part of the official minutes.

### **B. Plans for the Old Central Office Building at Knightsville**

Director of Extended Services Mike Howard offered a PowerPoint presentation regarding plans involving the old central office building at Knightsville.

It was suggested that the school corporation should begin the process of removing the building's contents and consider selling the building and its grounds. Also, much of the building's furniture and equipment could be sold. Many of the files in storage at Knightsville need to be retained; the LEAAP Center building, a large portion of which is unoccupied, would provide a viable facility to house those files if some modifications were made, including adding an exterior door to the center of the building.

Options included the following:

- ◇ Install a new 72" steel door in the center of the front of the LEAAP Center building to allow for loading and unloading. The cost for this was estimated at approximately \$7,500.
- ◇ In the large, unoccupied portion of the central part of the building, develop two to three large rooms on the east side for records storage and use existing offices for various storage areas.
- ◇ Construct an Adult Education Coordinator office in what is called the "baby room", which would allow the Adult Education Coordinator's office to be moved

out of the center part of the building and place it closer to the Adult Education classrooms.

- ◇ Turn the other two-thirds of the room into a plans/prints room.

Installation of the door would require contracted labor; the rooms inside the building would be built using Clay Community Schools' maintenance staff.

Mrs. Adams questioned whether the school corporation had enough maintenance staff to do this and asked what the cost would be. Mr. Howard replied that the individuals who would be doing this work usually did this type of work in the summer and there were no major renovation projects scheduled for this summer. He believed they could complete this project within a few weeks.

As for a target date for completion, Mr. Howard estimated it could be completed before the start of school.

Options for the Knightsville building and property:

- Sell with a local realtor
- Donate/sell to a charitable organization or historical group
- Donate/sell to the town of Knightsville
- Renovate for future use by the school corporation
- Demolish the building

Mrs. Adams noted that, although the building was being described as obsolete for school corporation use, she believed it to be one of the most beautiful buildings she had ever been in, and with the wood trim, front entrance, location, and mature trees, she would think that somebody would want this. She would like to try to at least offer it and give someone in the community the opportunity to invest in it.

Mr. Reberger moved to authorize the administration to take whatever action has been recommended towards making the changes to the LEAAP Center to move corporation permanent records storage to that facility and, upon sale of all items in the Knightsville building, come back to the school board with a recommendation for disposition of the building. Mrs. Adams seconded, and the motion was approved by a 6-0 vote. Mr. Howard offered to update the school board in July as to the status of the changes.

### **C. Mileage Rate Recommendation**

In order to eliminate contradictions among personnel handbook policies, contract language, and board policies regarding the mileage rate, it was recommended that the board establish \$.49 per mile as the designated mileage rate for Clay Community Schools. Mrs. Adams moved to approve the recommendation. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

### **D. 2016-17 NHS Athletic Handbook Changes First Reading**

Information from NHS Principal Chris Mauk regarding proposed changes to the NHS Athletic Handbook was included in the board packet. This was a first reading, so no vote was required.

**E. Produce Vendor for Food Services**

Mrs. Adams moved to approve the change in the vendor providing fresh produce for the food services program, from Vermilion Valley Produce in Danville, Illinois, to Piazza Produce in Indianapolis, as recommended by Director of Human Resources Ernie Simpson and Food Services Director Patty Dyer. Mr. Hill seconded, and the motion was approved by a 6-0 vote.

**F. CCHS ECA Purchase/Donation Request**

Mr. Wiram moved to grant permission to purchase a wooden play set and gas and food cards for the family of a Clay City Elementary student, utilizing money generated by the "Motivated for Morgan" fundraiser conducted by the Clay City Jr/Sr High School and Northview High School softball teams. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

**G. ME Request to Participate in the All-Pro Dads Program and iMOM Program**

Mrs. Adams moved to grant permission for Meridian Elementary to participate in the All Pro Dads program and the iMOM program. Mr. Wiram seconded.

Under discussion, Mr. Scherb wanted to know if this was a new program. Meridian Elementary Principal Karen Phillips stated that the programs had been in other corporations. She noted that the All Pro Dads program would allow the school to communicate with parents in order for them to be better able to communicate with their children and to help parents understand the importance of family. Mr. Scherb asked Mrs. Phillips to come back in a year and provide an update on the programs to the school board.

The motion was approved by a 6-0 vote.

**H. ME Request to Apply for Walmart Grant**

Mrs. Adams moved to grant permission for Meridian Elementary to apply for a Walmart grant to help support their backpack program. Mr. Hill seconded, and the motion was approved by a 6-0 vote.

**I. Director of Business Affairs Contract**

Mr. Kumpf moved to approve the recommendation to increase Director of Business Affairs Mark Shayotovich base salary to \$100,000 per year, beginning on July 1, 2016, in order to address increases in surrounding compensation models for school business managers. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

**VII. Board Member Comments**

**Shane Wiram** stated that he had been a little critical at the last board meeting about landscaping at the corporation's facilities, and he has seen that conditions have improved and they have been working on that, and he appreciated that. Mr. Wiram also commented on the exciting Saturday that was coming up, with Clay City's baseball team playing at 1:00 and Northview's baseball team playing at 3:30 in the semi-state baseball games.

**Kevin Kumpf** offered congratulations to the Clay City and Northview baseball teams' players and coaches, and he wished them all the luck on Saturday.

**Scott Hill** also wished good luck to the baseball teams.  
**Ron Scherb** echoed the previous comments.

#### **VIII. Future Agenda Items**

**Amy Burke Adams** would like the administration to consider whether or not it would be feasible to have an additional vocational program that would focus on metal spinning where the students could produce aeronautical parts. She would also like to investigate the possibility of offering dual credit with Ivy Tech for such a program. The idea would be to produce skilled workers that would be able to come out of high school ready to manufacture specific parts and specialty items. She was not asking for anything in July, but suggested maybe something could be brought back in August.

**Ron Scherb** requested a lawn care maintenance cost comparison, and Superintendent Fritz stated that a presentation was being planned for July.

#### **IX. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 8:58 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.