

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, July 28, 2016. Tom Reberger, Kevin Kumpf, Scott Hill, Amy Burke Adams and Shane Wiram were present. Fred Froderman and Ron Scherb were absent.

**I. Call to Order**

The special session meeting was called to order at 7:00 p.m. by board vice-president Kevin Kumpf.

**II. Personnel**

**A. LEAVES OF ABSENCE**

- |                  |      |                     |
|------------------|------|---------------------|
| 1. Certified     |      |                     |
| a. FMLA          | NCMS | Robert Boltinghouse |
| 2. Non-Certified | None |                     |

**B. RETIREMENTS**

- |                              |      |                 |
|------------------------------|------|-----------------|
| 1. Certified                 | None |                 |
| 2. Non-Certified             | None |                 |
| 3. Place on Retirement Index |      |                 |
| a. Step 8                    | VBE  | Janet Eaglin    |
| b. Step 8                    | NCMS | Mitch Lancaster |

**C. RESIGNATIONS**

- |                                       |          |                    |
|---------------------------------------|----------|--------------------|
| 1. Certified                          |          |                    |
| a. 1 <sup>st</sup> Grade Teacher      | FPE      | Jennifer Mesanovic |
| b. Elementary PE Teacher              | ES/ME/VB | Ashton Butler      |
| 2. Non-Certified                      |          |                    |
| a. 29-hour Instructional Assistant    | ESE      | Gregory Papenfus   |
| b. 33.75-hour Instructional Assistant | NCMS     | Samantha Squires   |
| c. 29-hour Instructional Assistant    | NHS      | Caleb Whitman      |
| d. 29-hour Instructional Assistant    | NCMS     | Cindy Young        |
| e. 29-hour Instructional Assistant    | NHS      | Kristi Summers     |
| f. 29-hour Instructional Assistant    | ESE      | Terra Deakins      |
| g. School Nurse                       | FPE      | Kim Funk           |
| h. 29-hour Instructional Assistant    | NHS      | Allison Brown      |
| i. 33.75-hour Instructional Assistant | CCE      | Julia Schlak       |
| j. 29-hour Instructional Assistant    | CCHS     | Becky Ziegler      |
| k. 29-hour Instructional Assistant    | NHS      | Teea Lunsford      |
| l. Custodian                          | CCE      | Brianna Strange    |
| 3. ECA Resignations                   | None     |                    |
| 4. ECA Lay Coaches                    | None     |                    |

#### D. TRANSFERS

- |                                    |           |                |
|------------------------------------|-----------|----------------|
| 1. Certified                       | None      |                |
| 2. Non-Certified                   |           |                |
| a. 29-hour Instructional Assistant | VBE to SE | Stevie Spetter |

#### E. EMPLOYMENT

- |   |           |                     |
|---|-----------|---------------------|
| 1. Certified                                |           |                     |
| a. English/Journalism Teacher               | CA/NHS    | Emily Schuler       |
| b. Elementary PE Teacher                    | CCE/ME/ES | Kimberly White      |
| c. 4 <sup>th</sup> Grade Elementary Teacher | FPE       | Teea Lunsford       |
| d. Technology Education Teacher             | NHS       | George Knezevich    |
| 2. Non-Certified                            |           |                     |
| a. 29-hour Instructional Assistant          | NHS       | Julie Lackey        |
| b. Evening Custodian                        | ESE       | Lisa Fields         |
| c. 29-hour Instructional Assistant          | JTE       | Heather Ogborn      |
| d. 29-hour Instructional Assistant          | ESE       | Brooke Patton       |
| e. 29-hour Instructional Assistant          | VBE       | Jessica Dickison    |
| f. Office Asst. for Media Serv. & Textbooks | CORP      | Kalissa Yocom       |
| g. 29-hour Instructional Assistant          | SE        | Briana Kristler     |
| h. 29-hour Instructional Assistant          | SE        | Kimberly Bumgardner |
| i. 29-hour Instructional Assistant          | SE        | Kameko Bennett      |
| j. 29-hour Instructional Assistant          | FPE       | Elaine Cassidy      |
| k. Bus Driver                               | TRANS     | Mary Hackett        |
| l. Bus Driver                               | TRANS     | Yvette Setzer       |
| m. Bus Aide                                 | TRANS     | Kae Dalton          |

#### F. EXTRA-CURRICULAR

- |   |      |                |
|---|------|----------------|
| 1. Extra-Curricular Certified             | None |                |
| 2. Extra-Curricular Non-Certified         | None |                |
| 3. Extra-Curricular Lay Coach             |      |                |
| a. JV Volleyball Coach                    | CCHS | Whitney Milner |
| b. 7 <sup>th</sup> Grade Volleyball Coach | CCHS | Brooke Thayer  |
| 4. Supplemental                           | None |                |

#### G. CHANGES

- |  |      |               |
|--|------|---------------|
| 1. Certified   | None |               |
| 2. Non-Certified   |      |               |
| a. From 260-day Custodian to 185-day                                     | CCHS | Terry Silvers |
| b. From 2 <sup>nd</sup> Shift 185-day Custodian to 1 <sup>st</sup> Shift | CCHS | Richard Mazur |
| 3. ECA-Lay Coaches   | None |               |

#### H. VOLUNTEERS

- |                     |      |
|---------------------|------|
| 1. CLASSROOM        | None |
| 2. ATHLETICS/ECA    | None |
| 3. OTHER VOLUNTEERS | None |

## I. TERMINATIONS

None

Mrs. Adams moved to accept all personnel recommendations. Mr. Wiram seconded, and the motion was approved by a 5-0 vote.

## III. Teacher Evaluation Instrument Revision

The administration met with the CCCTA to discuss the current Clay Community Schools Teacher Evaluation Instrument. The proposed changes for 2016-17 included: (1) Re-wording of the handbook in order to be more user friendly for teachers; and, (2) changing the percentage for growth model teachers (grades 4-8 math and Language Arts) from 10% to 5% and the percentage for the Teacher Effectiveness Rubric from 85% to 90%. The change was proposed due to the inconsistency and lack of validity/reliability with the current ISTEP+ test.

Mr. Reberger moved to accept the changes to the teacher evaluation instrument. Mr. Hill seconded, and the motion was approved by a 5-0 vote.

## IV. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 7:03 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administrative Office.