

Procedures & Routines for Mrs. Mullinix's Kindergarten Classroom



School Day

- 7:30 Buses Unload & Doors open for Car Riders
- 7:55 Student is marked tardy and breakfast is over
- 10:30- 11:00 Kindergarten goes to recess
- 11:00 - 11:30 Kindergarten eats lunch
- 2:30 Car riders and Bus riders are dismissed to go home



Transportation

- We will be using the **transportation slip** that you filled out at the beginning of the year for your child.
- If there is a **change** that is different than the transportation slip, you must send in a **note with the date** stating how your child is getting home. Please place it in your **child's folder** to ensure this note does not get misplaced by your child 😊
- If there is a last minute change, you **may call the school before 2 pm**. Please make sure that you speak directly to the secretary or a teacher to ensure we receive the transportation change.
- **If we do not have a note or have not received a phone call from the child's parents/ guardians, we have to go by the transportation slip.**



Blue Folder

- **Newsletter & Homework Packet** will go home in your child's folder **every Monday**
- Please make sure your child completes and **returns the homework packet by Friday**
- Please make sure your child **returns this folder every day** in case there are important notes from you or from their teacher 😊
- There will also be a **behavior calendar** that will stay in your child's folder every day.



Snacks

- We will have snack everyday in the afternoon for the first 9 weeks
- Feel free to donate healthy snacks
- Some suggestions for snacks are value bags of cereal, goldfish, animal crackers, pretzels, etc.



Breaks

- Your child will have a special almost every day: art, music, P.E., library, or computer lab (see schedule in packet)
- We love to take little breaks by singing songs, reading books, or spending time at centers.
- We do not take naps, but we do try to have at least 20 - 30 minutes of quiet time.



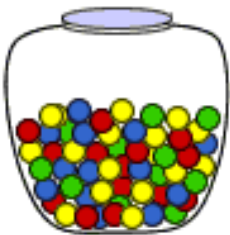
Birthdays

- We love to celebrate birthdays by singing to your child!
- Your child will receive a certificate and a bracelet to wear for recognition.
- You are welcomed to bring in a special store bought treat for the class to help celebrate your child's birthday but don't feel obligated to.



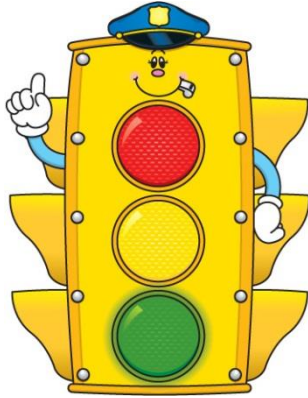
Star of the Week

- I love to make every child feel special in my classroom!
- In a few weeks, I will send home a calendar stating when your child will be star of the week.
- Your child may bring in pictures of themselves and something for show & tell as long as it is school friendly.
- We will also help your child fill out an "all about me" poster to share with the class.



Marble Parties

- The class starts with 10 stars on the board each day.
- Stars can be taken down when the class makes poor choices and stars can be added when the class makes good choices.
- At the end of the day, we count how many stars are on the board and add that many marbles to the jar.
- When jar is full, the class votes on a celebration.



Classroom Behavior Management

- Forest Park Elementary encourages every student to GROW.

G - good role model

R - respectful

O - organized

W - willing to learn

Your child will be able to monitor their own behavior using the stop sign colors. Every child will have a red card, a yellow card, and 2 green cards in their chart. If they choose to make a poor choice in the classroom, they are asked to pull a card. If they make a good choice, they can earn a blue card or possibly earn to put a card back in that they lost. At the end of the day, we will stamp the color they ended on their behavior calendar chart that stays in their blue folder. **Green** - earns a sticker for their chart

Yellow- loses that sticker for the day

Red- loses that sticker for the day, loses fun Friday, and I will write on their behavior calendar explaining why they were on red.

***Blue**- a few blue cards will be handed out for those who have shown GROW when others may not. Please do not expect your child to get a blue card every day since I only give a few of these cards out each day. I would like for your child to aim for a green card everyday!

- Sticker charts-Your child will be able to pick out a prize from the treasure box when they have earned 5 stickers on their chart.
- FUN FRIDAY- Every Friday I pick a surprise activity for those students who stayed on the blue, green, or yellow throughout the week.
- GROW tickets- students can also receive GROW tickets by any staff member at school. These tickets go into a bucket and the principal will draw a ticket out from each class to receive a bookmark or pencil as well as mention that student's name on the morning announcements. Students can also use these to buy rewards off the school grow cart.